



GCADV Membersite Overview

The GCADV Membersite makes it **SO EASY** to connect with your fellow members, GCADV staff and our incredible resources all in one place! Many of the resources GCADV provides to you will be distributed through this **easy to use site**, so we would like to share with you the basics of how to get started.

Getting Started

1. Go to <http://www.gcadv.org/membersite>.
2. Type your unique username and password exactly as they appear. Don't have a username and password? Complete the form at <http://www.gcadv.org/members-page/membersiteaccess/> or contact GCADV to request your membersite username and password.
3. Check the box "Remember Me" so that it will save your info and make logging in easy.
4. Click "Login." Congratulations, you are logged in!

Adding Your Profile Picture (Avatar)

1. Click on the "My Account" button found on the top left of your screen. This will open your personal profile page.
2. Click on the "Profile" button found in the pink bar under the shadow figure.
3. Click "Change Avatar."
4. Click the "Browse" button and find a picture (.jpg) file in your computer to use as your profile picture.
5. Click "Upload image" and use your mouse to slide the box to crop your image.
6. Click "Crop Image" and you are done!

Learn the Main Features of the Membersite

There are 5 grey tabs at the top right of your screen open 5 distinct pages with excellent features.

Home

- This tab takes you to the "blog" page that includes GCADV Informational e-Blast updates and other important news as it comes available

Activity

- This tab takes you to the "Facebook-style" page where members can post and read status updates from other members to feel a better sense of community and stay in touch with others.

Members

- This tab allows you to browse for other members. Clicking on their name or picture takes you to their profile page. Don't see someone with whom you would like to connect? Invite them to join, and have them send their name, program, job title and email address to sswain@gcadv.org to get registered.

Groups

- This tab lets you join a group that fits your interests or make a group of your own! This feature allows you to gather with other members that share your interests.

Resources and Materials

- This page contains documents and videos you can download on a variety of topics including leadership, training, advocacy and best practices to share with staff, volunteers or survivors, as appropriate.